

ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE
MARCH 2, 2016
COUNTY BOARD ROOM – 2ND FLOOR
ONEIDA COUNTY COURTHOUSE
RHINELANDER, WI 54501

Members present: Scott Holewinski, Billy Fried, Mike Timmons, Dave Hintz and Jack Sorensen

Members absent: None

Department staff present: Karl Jennrich, Director and Julie Petraitis, Program Assistant

Other county staff present: Brian Desmond, Corporation Counsel

Guests present: See sign in sheet.

Call to order.

Chairman Scott Holewinski called the meeting to order at 12:30 P.M., in accordance with the Wisconsin Open Meeting Law.

Approve the agenda. **Motion by Jack Sorensen, second by Mike Timmons to approve the agenda. With all members present voting “aye”, the motion carried.**

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

- a. Tourist rooming house in the Town of Sugar Camp.
- b. Installation of Private Onsite Wastewater Treatment Systems without benefit of permits.

Motion by Dave Hintz, second by Jack Sorensen to go into closed session. On roll call vote: Dave Hintz, “aye”; Billy Fried, “aye”; Mike Timmons, “aye”; Scott Holewinski, “aye”; and Jack Sorensen, “aye”.

Motion by Dave Hintz, second by Mike Timmons to return to open session. On roll call vote: Dave Hintz, “aye”; Billy Fried, “aye”; Mike Timmons, “aye”; Scott Holewinski, “aye”; and Jack Sorensen, “aye”.

Announcement of any action taken in closed session.

- a. **Motion by Scott Holewinski, second by Billy Fried not to seek enforcement action against the Zirbes based on past office practices. Aye: Unanimous**

b. No action taken.

Public Comments: Bob Williams spoke.

Approve meeting minutes of January 27, 2016 and February 17, 2016.

Motion by Dave Hintz, second by Mike Timmons to approve the meeting minutes of January 27 and February 17, 2016 as submitted. With all members present voting “aye” the motion carried.

Discuss combination of parcels CA 360-2 and CA 360-3 for property described as Section 24, T37N, R6E, Town of Cassian.

Mr. Jennrich stated that this is a request to combine two parcels by way of metes and bounds description rather than a certified survey map.

Motion by Scott Holewinski, second by Mike Timmons to approve the combination of parcels as requested. With all members present voting “aye”, the motion carried.

The committee will be discussing scheduling a hearing to amend, suspend, or revoke Administrative Review Permit #13-014 pursuant to 9.82(d) of the Oneida County Zoning and Shoreland Protection Ordinance. Property located at 7510 Birch Tree Drive, further described as Lot 8, Farris-Martin-Schauder Subdivision, Section 32, T39N, R9E, PIN SU 1624, Town of Sugar Camp, Oneida County.

Mr. Jennrich stated that the owners of this property were issued an Administrative Review Permit, to rent the home on a weekly basis, in 2013. In 2015 there were complaints received by the Town of Sugar Camp. Mr. Jennrich sent the owners a letter regarding the complaints.

Motion by Billy Fried, second by Dave Hintz to respond to the Town of Sugar Camp based on Corporation Counsel’s legal advice that the Planning and Development committee cannot hear cases regarding violations of Deed Restrictions and complaints concerning violations of Administrative Review Permits should be directed to Karl Jennrich, Zoning Director; and not proceed with any further action at this time. There is an approved permit for the property and the General Standards cannot be reviewed again. The Town of Sugar Camp will inform the Town of the procedures and future permits will be handled in a different fashion. On roll call vote: Aye: 4 Abstain: 1. The motion carried.

Discuss restrictive covenants and deed restrictions in relation to General Zoning/Shoreland Zoning permit requirements.

Discussion only. No action taken.

Discuss Assembly Bill 583 and Senate Bill 446 regarding short term rentals.

Mr. Desmond informed the committee that this is a bill that will allow no less than seven (7) days of rental with no permits from the Health Department or County Zoning required.

Motion by Mike Timmons, second by Billy Fried to direct the Zoning Department to send a letter of non-support of Assembly Bill 583 to Tom Tiffany, by the March deadline. If the Bill should pass Senate, Karl should then send a letter to the Governor asking him not to sign the Bill. With all members present voting “aye”; the motion carried.

Staff attendance at joint NEWCCA/ECWCCA meeting, Kelly Lake, Suring, Wisconsin.

Motion by Jack Sorensen, second by Dave Hintz to approve up to two (2) staff members attend the meeting. With all members present voting “aye”, the motion carried.

Staff attendance WCCA Spring Conference, Wausau, Wisconsin.

Mr. Jennrich stated that this in on March 31, 2016 at Stoney Creek in Wausau. He'd like to send up to two (2) staff and any committee members that are interested in attending.

Motion by Jack Sorensen, second by Mike Timmons to approve up to two (2) staff members and any committee members interested to attend. With all members present voting “aye”, the motion carried.

Line item transfers, purchase orders, and bills.

Motion by Mike Timmons, second by Jack Sorensen to approve the purchase orders and bills as submitted. There are no line item transfers. With all members present voting “aye”, the motion carried.

Refunds. **None**

Approve future meeting dates: **March 16 and April 5, 2016.**

Public comment: **Bob Williams spoke.**

Future agenda items. **As discussed.**

Adjourn.

2:43 p.m. There being no further matters to lawfully come before the Committee, a motion was made by second by to adjourn the meeting. With all members present voting “aye”, the motion carried.

Chairman Scott Holewinski

Karl Jennrich
Planning & Zoning Director